



May 2024 Webinar

# **FPCTP Grant Modifications and Adjustments to the Budget in the FCSUA Community**

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# Agenda

Access to the FCSUA Community

Budget Changes

- Adjustments
- Modifications

FCSUA Community Demo

Quarterly Invoices and Budget Changes

FCSUA Community Demo



# Access to the FCSUA Community

- Three licenses per program
- Four licenses for program on multiple campuses and large number of students

<https://fcsua.force.com>

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# ADJUSTMENTS



**Categorical changes which  
require dollars shift from any  
budget year**



**Before invoicing, revise the balance  
remaining per category**



# **Budget Adjustment**



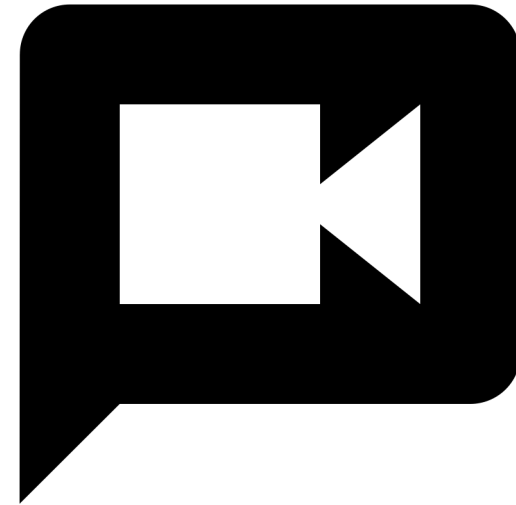
**The total budget will not  
exceed the approved budget**



**Justify the changes in every  
budget category where changes  
are made**



**TO CONSIDER**



# Demo

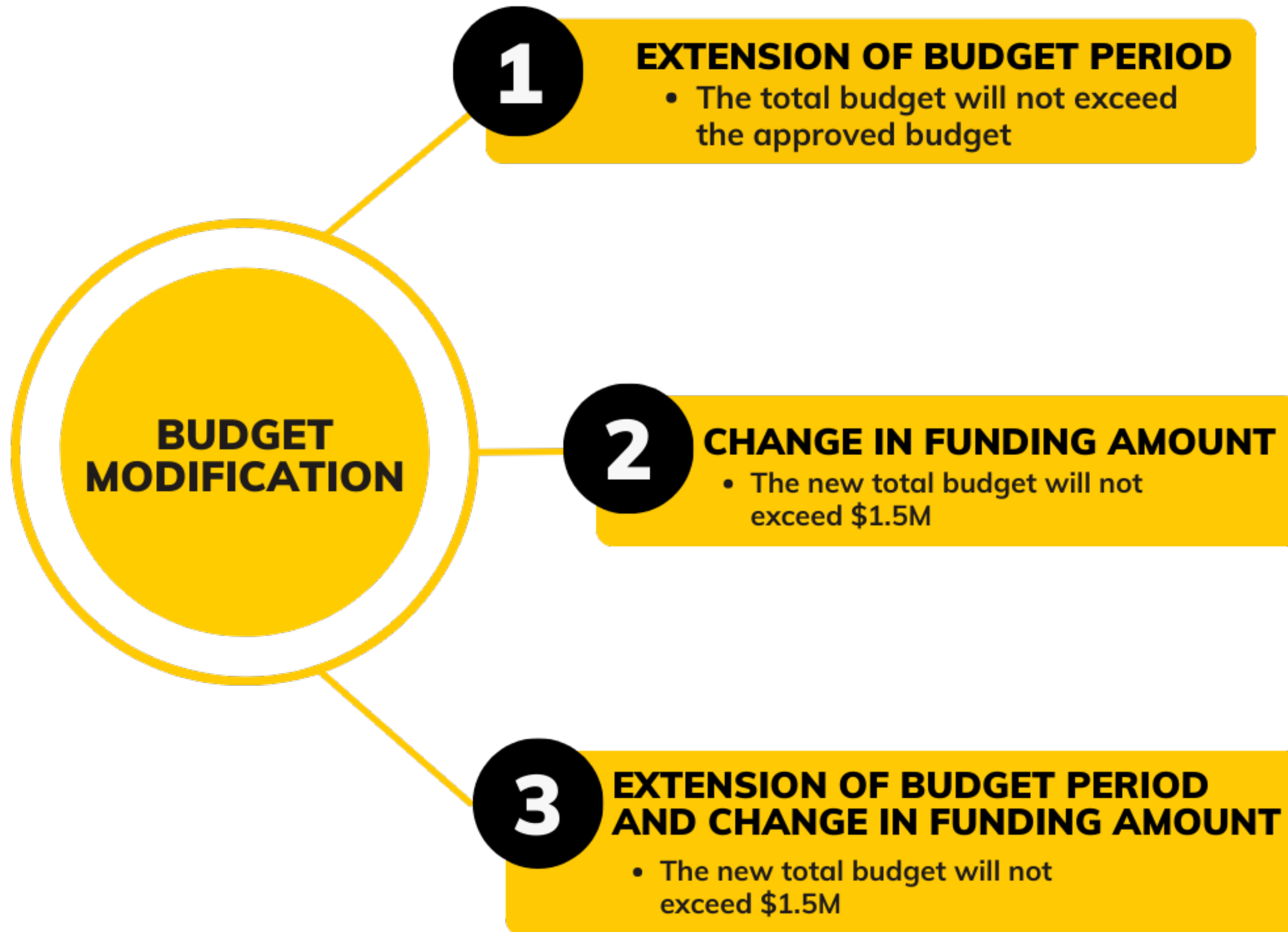
Let's log in to the FCSUA Community

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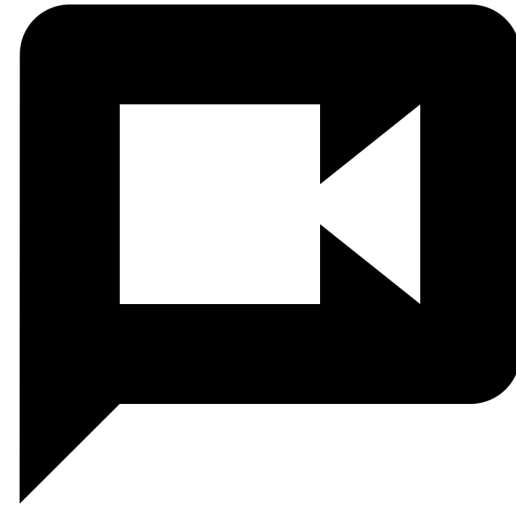
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# MODIFICATIONS



**TO CONSIDER**





# Demo

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# QUARTERLY INVOICES AND BUDGET CHANGES



# INVOICE DUE DATES



Q1:OCTOBER 15

Q2:JANUARY 15

Q3:APRIL 15

Q4:JULY 15



Must complete before  
performance report

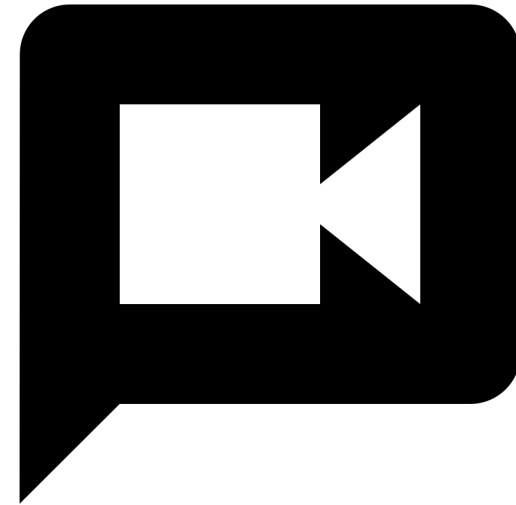


# INVOICE TIPS IN CONNECTION TO BUDGET CHANGES

*Revise the remaining balance in each category before completing the next quarterly report in case a budget adjustment is needed.*

If your institution's F&A rate changes yearly, an adjustment is required prior to Q1. The F&A rate cannot be updated in the invoice directly.

Complete the summary of activities first. There is no specific order to complete the invoice or the summary of activities.



# Demo

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# **Contact Information**

**For any questions or  
concerns**

## **WEBSITE**

FCSUA.ORG

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# Social Media



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