Welcome to the Team Leader Webinar!

Preparing for the November 2019 Florida Postsecondary Education Program Planning Institute - FL PEPPI
Today’s Hosts

- Florida Center for Students with Unique Abilities (FCSUA) at the University of Central Florida
  - Paula Kohler, PhD.
  - Drew Andrews, EdD.
Today’s Agenda

- Overview of the FL PEPPI
- Overview of the Online Strategic Planning System
- Preparing for the FL PEPPI
- Questions
FL PEPPI Purpose

Increase and/or expand Florida Postsecondary Comprehensive Transition Programs (FPCTPs) across the State, in all types of postsecondary education institutions: universities, state and community colleges, and career tech centers.
FPCT Programs

- Focus on employment outcomes
- Inclusive contexts
- No less than half-time enrollment
- Meaningful credential, industry certification
- Requires definition of *satisfactory academic performance*
- Requires federal comprehensive transition program application
Eligible Students

- Be a "student with an intellectual disability" as that term is defined in 20 U.S.C. s. 1140(2), including, but not limited to, a transitional student (age 18 - 26)
- Physically attend the eligible institution
- Submit documentation regarding his or her intellectual disability
Why a FL PEPPI?

- Foster development of FPCTPs
- Provide information regarding resources
- Provide information regarding program strategies
- Facilitate planning new and enhancing existing programs
- Foster collaboration across the state
The Institute Model

- Gather team and assess evidence of current practices
- Create yearly plan with data collection methods
- Identify what worked and what didn’t work
- Execute yearly plan and collect data
- Use data collected to evaluate outcomes
- Evaluate
Institute Format

- Hybrid “Institute and Conference” model
- Combines elements of a conference with elements of an institute
- Provides a format for learning and applying that learning to the postsecondary education program context
Institute Components

Build and/or Strengthen Postsecondary Education Programs

- Content sessions
- Facilitated team planning meetings
- Content resources
- Online strategic planning
Content Sessions

- Keynotes
- Three rounds of content sessions (6 presentations each round)
- Experts from the field
- FPCTP guidance
Facilitated Team Planning Meetings

- Dedicated planning time with a facilitator
- Postsecondary education program planning tool - online strategic planning
- Content resource visits
- Content session debriefs
- Prepare for team report out
Content Resources

Experts from the field

- Available at breakfast Thursday morning, organized at discussion tables by topic
- Individuals available during 2\textsuperscript{nd} and 3\textsuperscript{rd} team planning meetings
- 20 minutes to ask questions and “pick their brains”
Online Strategic Planning

- Moves the “science” into practice
- Provides a context for team discussions
- Assists teams to “leave” with concrete ideas
Welcome to our web-based system for building capacity and developing programs to provide K-12 transition education and services and inclusive postsecondary education.

To log in, select a planning focus below:

For more information about this tool please contact ntactsupport@ucf.edu
Our Strategic Planning Process

- Integrates available evidence-based and promising practices into a step-by-step planning process
- Designed for TEAMS!
- IHE teams planning FPCTPs have a site in the system
Access the System - Log In

- Username = Your email address
- Password the first time = Your email address
- Prompted to change your password
- Reset your password as needed
System Framework

- Dashboard
- Overview
- Assessment and Planning
  - Assess your current status and ID needs
  - Make a plan to address needs
- Reporting
  - Progress reports
  - Year-end report
Content Embedded in the System

- Four domains of EBPPs
  - Student-Focused
  - Faculty and Staff-Focused
  - Program and Institution-Focused
  - Concept and Systems Development
- Key benchmarks within each domain
Content Embedded - Assessment

- Instructions
- Reflective questions
- Sample indicators
- Information from previous years’ sites
Content Embedded - Planning

- Instructions
- Example goals
- Example strategies
- Example outputs
- Example outcomes
- Example indicators
- Example data sources
- Information from previous years’ sites
Special Features

- Upload links
- Upload documents
- Download PDF files
  - Plans
  - Reports
- Download Excel data files
  - Assessment data
  - Plan data
During the FL PEPPi

- Gather your team
- Review the domains and benchmarks
- Select a starting point
- Pull your data together
- Have meaningful discussions regarding specific benchmarks
- Put together at least one sound plan
Potential Team Members

- Postsecondary education institution faculty and staff
- Special populations coordinators
- State or local service agencies or organizations
- K-12 transition specialists
- Other K-12 educators
- Parents
- Students
- Other relevant stakeholders
Logic Model Components

Your Planned Work

1. Resource/Inputs
2. Activities
3. Outputs

Your Intended Results

4. Outcomes
5. Impact

1. Strengths and needs
2. Evidence-based
3. Products: Credential, policies
4. Behaviors, skills, services
5. Results
This Year’s FL PEPPI

- Registration and check-in
  - Wednesday, November 6, 8:00 a.m. - 6:00 p.m.
  - Thursday, November 7, 7:30 a.m. - 6:00 p.m.

- Pre-institute workshop
  - Wednesday, November 6, 9:00 a.m. - 2:30 p.m.
  - Preparing a FPCTP initial or renewal program application
  - Preparing a FPCTP grant proposal
This Year’s FL PEPPi

- Institute kickoff
  - Wednesday, November 6, 3:30 p.m.

- Welcome reception and poster session
  - Wednesday, November 6, 5:30 p.m.

- Institute closes
  - Friday, November 8, 2:30 p.m.
Team Meeting Schedule

- Thursday, November 7
  - Team meeting 1: 10:45 a.m. - 1:00 p.m. (includes lunch)
  - Team meeting 2: 2:45 - 4:45 p.m.

- Friday, November 8
  - Team meeting 3: 9:45 - 11:45 a.m.
What Makes for Success?

- A well prepared team
- Access to data
- Ready to “hit the Institute running!”
- Having a facilitator
Preparing Your Team

- Build a team that includes key personnel
- Communicate with your team before the Institute
- Think about and identify team member roles, if you haven’t already
  - Team leader
  - Notetaker
Preparing Your Team

- Come together to “wrap up” your previous work and summarize progress
- Use the features on your planning site:
  - Upload documents, data
  - Add links to information, data
  - Develop a summary report so you can build on your work
Welcome to our web-based system for building capacity and developing programs to provide K-12 transition education and services and inclusive postsecondary education.

To log in, select a planning focus below:

K-12 Education  Postsecondary Education

For more information about this tool please contact ntactsupport@ucf.edu
Data to Inform Program Planning

- Review of catchment area statistics - what’s your target?
- SPP/APR Indicator 1, 2, 13, & 14 data
- FLDOE LEA profile report
- Existing program data [e.g., enrollment, satisfactory academic progress (SAP), etc.]
- VR client and service information
- Data from other organizations who are part of your team
- Evaluation data
- Other relevant data
Onsite Planning Process

- Facilitator leads discussion, with flip charts
- Team makes notes on paper planning copies
- Note taker enters information into YOUR strategic planning site:
  - Description of what’s happening now
  - Summary of strengths and needs
  - Development/improvement plan details
Travel Reimbursement

- FCSUA is paying hotel costs directly (room, parking, resort fee)
- FCSUA is providing some food:
  - Reception with information displays Wednesday
  - Breakfast Thursday
  - Lunch Thursday and Friday
- FPCTP grantees may use grant funds to cover other travel costs, in line with their approved grant budget.
What to Bring?

- Laptop(s) for sure!
- LCD projector to project team planning tool (if you want)
- Extension cord
- Additional USB drives
- Snacks or treats
To Do ASAP

- Verify team members and registration with Drew
- Make sure all your members are registered and have indicated for when they need a hotel room
- Registration and hotel room block close OCTOBER 25
- Ask questions!
And......

- Pack comfy shoes and layers for the chilly or the warm room.
- Bring your questions!
- Come with an open mind!
- Use networking opportunities to learn more about other programs or gain new ideas.
- Be ready to work hard!
- Have FUN!
Questions
Thank You for Participating!

Please take a moment - 3 ways to provide your feedback:

- Follow the link in the chat box
- Type in your browser:  http://bit.ly/FCSUAw webinarEval10_1_19
- Scan this QR code
Thank You - See You at Bonnet Creek!

- Drew Andrews – team questions
  - drew.andrews@ucf.edu
  - Office: 407-823-6115
  - Cell/Text: 352-316-4646

- Melanie Musone – travel questions
  - melanie.musone@ucf.edu or fcsual@ucf.edu
  - Office: 407-823-5225

- Paula Kohler – program questions
  - paula.kohler@ucf.edu
  - Office: 407-823-5225

- www.fcsua.org or fcsua@ucf.edu