

**Renewal Application for Program Resources
College and Career Transition Club (CCT Club) 2020- 2021
Due August 31, 2021**

School Information

Date of application:	Club start date:
District name:	School name:
School address:	Grades within school (e.g., 9 – 12, 7 – 12):

Proposed Teacher/Club Advisor

Name:	Position:
Email:	Telephone:

School Financial Contact

Name:	Telephone:
Email:	

School Principal

Name:	Telephone:
Email:	Signature:

Completion Checklist

<input type="checkbox"/> Application cover page (completed and signed)	<input type="checkbox"/> Official school letterhead
<input type="checkbox"/> W-9 entered into Qualtrics (in section labeled "Name of contact at UCF", enter "Melanie Musone, FCSUA"). The Qualtrics tool can also be used for adding/updating supplier information (address/name change), and adding or updating ACH banking information.	<input type="checkbox"/> Narrative to include: ___ Title of proposed club ___ School population w/# of students with disabilities by disability ___ Program history and lessons learned ___ Summary and documentation of SLOs ___ Recruitment strategies ___ CCT structure ___ CCT governance ___ New proposed club activities

College and Career Transition Club: Renewal 2021 - 2022

School Name:
CCT Club Name:

School population with number of students with disabilities by disability:

Disability Category	9th Grade	10th Grade	11th Grade	12th Grade	Total
Students Without Disabilities					
Autism Spectrum Disorder					
Deaf or Hard of Hearing					
Dual-Sensory Impaired					
Emotional/Behavioral Disability					
Gifted					
Hospital/Homebound					
Intellectual Disability					
Language Impaired					
Orthopedically Impaired					
Other Health Impaired					
Specific Learning Disability					
Speech Impaired					
Traumatic Brain Injured					
Visually Impaired					
Total					

Program history and lessons learned:

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Summary and documentation of Student Learning Outcomes:

Student Learning Outcomes (SLOs)	How were SLOs measured?	% of students who met SLOs?
1. Students will identify three careers or career fields in which they are interested and the competencies (i.e., knowledge and skills) needed to pursue those careers.		
2. Students will identify a pathway(s) to each career through secondary and postsecondary education, training, and/or other experiences.		
3. Students will identify postsecondary education institutions that offer programs aligned with the specified careers and compare the characteristics of each.		
4. Students will identify the individual supports, if any, they need to access and succeed in: a. Each career. b. Postsecondary education associated with each career.		
5. Students will identify the three most important characteristics to them in choosing: a. A career (such as the work environment, availability of jobs, salary or wages, ability to advance in the field, etc.). b. A postsecondary education program (such as reputation of the program, supports available, location, class size, costs, etc.).		

Student Learning Outcomes (SLOs)	How were SLOs measured?	% of students who met SLOs?
6. Students will demonstrate the following: (a) accurate completion of a postsecondary education application, (b) preparation of a resume and/or summary of performance relevant to college and career applications, and (c) effective interviewing skills.		
7. Students will develop and apply employability and leadership skills, aligned with their academic and other curricula, such as but not limited to the following: teamwork, timeliness, goal-setting, organization, planning, task completion, decision-making, self-advocacy, and communication.		

Recruitment strategies:

CCT structure:

CCT governance:

New proposed club activities:

Before submitting, please review to be sure all fields are completed and the School Principal has signed electronically.

Submit the completed Renewal Application to: fcsua@ucf.edu.

When sending the subject should be "CCT Club Renewal Application for (school name) High School."

Be sure you attach the report to the email.